MINUTES
Petroleum Storage Tank Insurance Fund
Board of Trustees Meeting
October 1, 2025

MoDNR, Lewis & Clark State Office Building, LaCharrette Conference Room
Start Time: 9:32 a.m.

Chairman Greer called the meeting to order and thanked those in attendance for being present. Roll was called. Chairman Greer then asked all members of the audience to identify themselves for the record, which they did.

Trustees Present:

James Greer, Chairman
Margarete Crawford
Tom Kolb
Ski Mariea
Don McNutt
Kristi Naught
Ken Teague
Jacob Westen

Trustees Absent:

Jim Ford, Vice Chairman
Danny Opie

Staff Present:

Diane James, Executive Assistant
Kelley Ogletree, Executive Director
Brian Pottebaum, R&A Risk Professionals
Steve Reinders, R&A Risk Professionals
Pat Rounds, R&A Risk Professionals
John Taylor, General Counsel
Pat Vuchetich, Williams & Company Consulting

Others Present:

Justin Buckler, Environmental Remediation Program, MoDNR
Bobby Jaegers, Taylor & Mulder
Bobbi Koepke, Environmental Works, Inc.
Ken Koon, Gredell Engineering Resources
Ron Leone, Missouri Petroleum & Convenience Association
Angela Oravetz, Environmental Remediation Program, MoDNR
Brooke Patterson, Environmental Works, Inc.
Jason Smith, Environmental Works, Inc.

Approval of Minutes – July 16, 2025 – Open Session

Jacob Westen moved to approve the minutes as presented. Ski Mariea seconded. Chairman Greer invited discussion, corrections, or amendments; there were none. Motion carried unanimously.

Monthly Reports

Chairman Greer noted that financial statements provided for the months of June, July, and August are draft form only until the FY25 financial audit is complete and asked if there were any questions on any of them; there were none. He then commented the monthly activity reports were provided for the months of July and August and asked if there were any questions on any of them; there were none.

Chairman Greer then asked if there were any questions or comments on the large-loss report provided; there were none.

FY25 Actuarial Analysis

Chairman Greer introduced Bobby Jaegers from Taylor & Mulder to present the FY25 analysis. Mr. Jaegers reviewed the draft final analysis for Trustees.

Trustee Weston asked Mr. Jaegers if there is any way to predict what ramp-up scenario (prior to sunset) is most likely to occur. Mr. Jaegers stated that it would be very difficult to predict as it is based on human behavior. Ms. Ogletree stated that a lot of the response to a pending sunset will depend on the amount of time the Board has to prepare. With notice, the Board will be able to take measures to encourage tank owners to file claims leading up to the sunset rather than everyone waiting until the last minute. She noted that a rush to get claims filed would be very difficult in part because there aren’t enough consultants in the state to handle the workload for everyone to wait until the end to do sampling. Trustee Westen asked if the Board should begin asking now if there will be an effort to extend the sunset beyond 2030. Ms. Ogletree said that she didn’t think we’d get any information out of the legislature at this point, but that it would be a good idea for the Board to start planning. She asked Mr. Rounds if he had anything he could share about the experience he had when the Iowa Fund sunset that might be helpful. Mr. Rounds explained how Iowa’s legislature established a transition of claims to a private insurance company that continued the cleanup process for existing claims and provided insurance to the tank owners that had been relying on the Fund. He would expect Missouri will experience a ramp up. Ms. Ogletree suggested that if the legislature does decide to end the Fund, the Board, staff, and tank owners will need to work with them to ensure there is enough time to make it a smooth transition for tank owners. Trustee McNutt added that he believes when the sunset approaches tank owners will do borings and sampling and that the increase in claims will be significant.

Trustee Kolb asked if the actuarial analysis included an opinion as to whether or not the transport load fee should be adjusted. Ms. Ogletree stated that she didn’t ask specifically for that this year, but the amount of the transport load fee should be reviewed in the next twelve months. The last increase is beginning to be reflected in the difference between the projected cash on hand at sunset and the monies needed at sunset, so everything is going in the right direction. Other things that will impact the Board's consideration of the transport load fee are how changes in the internal processes of the staff and the growing focus of other agencies to get cleanups done faster. Both of these will have a positive impact on the fund and will likely result in the Board being able to reduce the fee.

Trustee Mariea noted that the numbers reflected in the actuarial analysis reflect, in his opinion based on his experience, prudent management of the fund.

Trustee Kolb expressed concern for small operators as the sunset date approaches and that private insurance is especially difficult financially for small operators.

Chairman Greer asked if there were any other questions or comments on the analysis presented; there were none.

Tom Kolb moved to accept the FY25 actuarial analysis as presented. Ken Teague seconded. There was no further discussion or questions. Motion carried unanimously.

FY25 Financial Audit

Chairman Greer asked Ms. Ogletree to update Trustees on this, which she did. She noted the delay in getting this report finalized was due to information not yet provided by some State agencies in time to complete the audit. A discussion ensued and it was decided a conference call open meeting would be set up for the FY25 audit to be presented to Trustees and voted on. A copy of the draft FY25 financial audit report was provided to Trustees who were asked to review it and send any questions they might have before the conference call.

Fund Administrator Update

Chairman Greer said staff from the Fund's new contractor for Underwriting and Claims processing, R&A Risk Professionals, were in attendance and introduced Pat Rounds.

Mr. Rounds gave a brief history of R&A Risk Professionals and the services they provide. He introduced Brian Pottebaum, who will be the Special Projects Manager, and Steve Reinders, who will serve as the Claims Manager. Mr. Pottebaum and Mr. Reinders spoke about their backgrounds and the roles they will have for the Board's Fund Administrator contract.

Review/Approve FY27 Departmental Budget Requests and PSTIF Appropriations

Chairman Greer said there are four state agencies (other than the Board of Trustees) that typically request that we approve their moneys from the Fund in their appropriations request to the Governor. We have requests from the AG's office and the Department of Revenue. OA's Central Services request has not yet been received, but that usually comes a little later in the process.

Attorney General's Office – Chairman Greer stated the AGO's funding request for ½ of an FTE is slightly higher than last year due to state employee pay increases. Tom Kolb moved to approve the Attorney General's Office FY27 budget request for $35,241, plus payroll taxes, fringe benefits, and any COLA added by the Legislature. Ski Mariea seconded. There were no comments or discussion. Motion carried unanimously.

Department of Natural Resources – Chairman Greer said next is the request from the Department of Natural Resources. He commented that Trustees may recall, last year we approved a base rate through FY28. He noted the $1,832,761 for FY27 has already been approved and doesn't require a vote for this year. He did say, however, that typically we review information and data regarding spending from the prior year at this meeting and noted that MoDNR wasn't able to get that information. He reported that Ms. Ogletree had met with Justin Buckler and he went through the spending from FY25. Ms. Ogletree informed trustees that the spending was reasonable and met the requirements of the statute. She also noted that Mr. Buckler had worked with MoDNR's accounting to ensure expenditures are clearly documented in the correct categories so the Board can verify fund dollars are being used appropriately. Ms. Ogletree thanked Mr. Buckler for making the effort and stated that it was much easier this year than in years past.

Department of Revenue – Chairman Greer moved on to the DOR's request, which funds personnel that process the transport load fee and noted the request is slightly higher. Tom Kolb moved to approve the Department of Revenue's FY27 budget request for $40,787.04, plus payroll taxes, fringe benefits, and any COLA added by the Legislature. Jacob Westen seconded. There were no comments or discussion. Motion carried unanimously.

Petroleum Storage Tank Insurance Fund – And lastly, Chairman Greer drew Trustees attention to the Board's appropriations request and asked Ms. Ogletree to go through her recommendation.

Ms. Ogletree informed trustees that everything would be staying the same and no New Decision Items (NDIs) were needed. Ms. Ogletree also noted that even though unit costs for the Fund Administrator contracts have increased, efficiency has improved to offset the increase so there is no need for additional appropriations for FY27.

Chairman Greer asked if there were any other comments or questions; there were none.

Jacob Westen moved to approve the FY27 PSTIF Board of Trustees appropriations budget as presented which includes: $315,991 for salaries, plus associated fringe benefits and any COLA enacted, $2,095,354 for staff and operating expenses, and $20,080,000 for claims and refunds of participation fees, for an estimated total of $22,491,345. Ken Teague seconded. There were no other comments or discussion. Motion carried unanimously.

Other Information and Administrative Issues

FY26 Proposed PSTIF Operating Budget – Chairman Greer commented staff had prepared an operating budget as they have done for a number of years, which includes details to be used on our monthly income statements. Ms. Ogletree let them know most of the adjustments were specific to Participation Agreement fees and annual inspections, which vary by year, and legal expenses being dropped as we have a General Counsel now and utilize the Attorney General's Office more effectively.

Chairman Greer asked if there were any comments or questions, there were none.

Margarete Crawford moved to approve the PSTIF FY26 operating budget as proposed. Ski Mariea seconded. There were no comments or discussion. Motion carried unanimously.

National Tanks Conference, Spokane, WA, September 22-25, 2025 – Chairman Greer commented John Taylor had attended and presented at this conference and asked him to let them know how it went. Mr. Taylor thanked the Board for the opportunity to attend the conference and expressed that it was very informative.

Schedule 2026 Board Meeting Dates – Chairman Greer presented the tentative meeting dates for 2026 and asked if anyone had any conflicts that would require changing the schedule as presented. There were no corrections or discussion of new dates for 2026 meetings.

James Greer moved to approve the 2026 Board meeting dates as presented. Ken Teague seconded. There was no further discussion or comments. Motion carried unanimously.

Billings – Chairman Greer asked if there were any questions or comments on any of the billings. There were no questions on billings.

Trustee Kolb said he would like to thank Pat Vuchetich and Williams & Company staff for all the work they have done over the years and let them know the Board appreciates it very much. He said this tank fund is a success, and a lot of credit goes to them for that.

Chairman Greer then asked for a motion to go into closed session to:

- Approve the minutes from our previous closed sessions; and
- Discuss ongoing and threatened litigation.

Tom Kolb moved to go into closed session to discuss the matters identified by the Chairman, as authorized by Subsection (1) of Section 610.021, RSMo. Ski Mariea seconded. A roll call vote was taken. Motion carried with a vote of 8-0 in favor.

Chairman Greer thanked everyone for attending and announced the next meeting is scheduled for Wednesday, December 3, 2025, at this same location.

The open meeting was adjourned at 10:42 a.m.

Respectfully submitted:

/S/
Kelley J. Ogletree

12/3/2025
Date

Approved by:

/S/
James Greer, Chairman